TRAVEL AGENCY

LIST OF DOCUMENTS

Dear Applicant,

Before you come for your visa application, we would like to remind you the following list of documents which are required for Turkish Visa application.

1. A visa application form

Complete the form <u>in capital letters</u> with correct information in compliance with the information in the rest of the documents (Applicant's parents' names must be filled). The original signed copy should be submitted during the visa interview. Every application is individual and every visa applicant should come to our Consulate in person with <u>printed</u> visa application form.

2. Your passport / Travel document

Valid for at least 6 months starting from the date of arrival to Turkey. It should contain at least two blank pages.

3. One (1) Photo

Your Photo (Passport size, biometric and taken within the last six months) should be uploaded to the application online. You also should submit the same photo in your visa interview in person.

4. Travel Health Insurance

Prior to your application you should obtain travel health insurance for Turkey. Your insurance dates must cover your stay in Turkey. This document should be uploaded online during the visa application and the original copy should be submitted during the visa interview in our Consulate General.

5. Round-trip Flight Itinerary

A copy of the round trip airline <u>reservation</u> with correct passenger details and correct dates. This document should be uploaded online during the visa application and the original copy should be submitted during the visa interview in our Consulate General.

6. Proof of Accommodation.

If staying with a family member/friend's home, a signed invitation later, the host's ID Copy and a proof of address (such as utility bill, tenancy contract etc.)

If staying in a hotel, a printed hotel reservation should be submitted. Hotel reservation names and dates should be in compliance with your flight dates.

This document/s should be uploaded online during the visa application and the original copy should be submitted during the visa interview in our Consulate General.

7. Evidence of Occupation

- <u>If you are a worker</u>, an original, recent, signed and dated letter from your UK employer on official letterhead or last three original pay slips.
- <u>If you are a student</u>, an original, recent, signed and dated letter from your UK school/University on official letterhead.
- If you are self-employed, a letter from a solicitor/accountant verifying your self-employment.
- If you work for a family, most recent P60 Document and pay slips along with employment letter.

- <u>If you are receiving benefits/pensions</u>, the recent HMRC benefit/pension letter or Online Confirmation page is required. Document/s must show the amount of benefit/pension.
- If you do not work and you are financially supported by your spouse/adult child, please
 provide your spouse/adult child's employment/accountant letter, bank statement,
 passport and marriage/birth certificate (and certified translation if required), original
 and copy.

Abovementioned document/s should be uploaded online during the visa application and the original copy should be submitted during the visa interview in our Consulate General.

8. Proof of financial funds for your trip to Turkey

Based on your application date, you should submit the latest two months UK bank statement which shows at least £400 as a last balance. If staying more than 10 days in Turkey, in addition to £400 last balance, applicant must be able to attest possessing £40/day in the bank statement.

This document should be uploaded online during the visa application and the original copy should be submitted during the visa interview in our Consulate General.

Please note that cash is not acceptable as proof during the visa interview.

9. Visa Requirements for Children under 18

The additional Turkish visa requirements for children who are under 18 years old applying to get a Turkish visa are as follows:

- a) All children under the age of 18 are required to appear at the Consulate with both parents for all types of visa application.
- b) Original Birth certificate of the minor and its English translation, if required.
 - If you do not have original birth certificate for minor, you should apply to your home country's Embassy/Consulate in London to get an official document showing child's parent's names
 - As UK Travel Document holder, if you are not able to apply to your home country's Embassy/Consulate in London, you should apply to Home Office to get an official document showing child's parent's names, (i.e. Home Office benefit letter or any Home Office document showing parents and minor's name together).
- c) Children's Visa Application Form should be signed by both parents
- d) In cases where only one parent has full custody over the child, you should submit Custody Court Order (Court order establishing custody or guardianship).
- e) If one parent is absent during the application, a Consent Letter from the absent parent signed by UK Solicitor and "Apostilled" by UK Foreign and Commonwealth Office (FCO) (https://www.gov.uk/get-document-legalised) is required.
- f) In cases where one parent is decedent, Official Death certificate is required.
- g) In case where minor is adopted or foster cared, Adoption Degree or Foster Care official documents are required.
- ✓ Please always bring the original and a photocopy of all supporting documents. Digital copies (mobile phone screenshots) will not be accepted.
- ✓ We accept only cash in our Consulate.
- ✓ Please upload the necessary documents (in PDF format) online during your visa application.

 Do not upload different documents, images or unrelated pictures.
- ✓ If you want your passport to be posted back to your address, you should bring a 'self-addressed, pre-paid, Special Delivery envelope" from the Post Office.
- ✓ All supporting documents must be dated within 60 days of application date.
- ✓ If the applicant cannot provide the necessary documents on the day of appointment, unfortunately it will be required to make a new appointment.
- ✓ Documents printed from websites/e-mail must clearly show the website address, link or URL from which the document originated.